

**RIVERBEND LADIES 18 HOLE GOLF ASSOCIATION
BY-LAWS AMENDED 3/3/2020**

ARTICLE I

NAME

There shall only be one 18 Hole Ladies Association at Riverbend Golf Club. The name shall be "Riverbend Ladies 18 Hole Golf Association." Any reference to "Board" denotes the Riverbend 18 Hole Ladies Golf Board.

ARTICLE II

MEMBERSHIP

The Association shall consist of all women who have paid their dues.

a) Each member, by becoming such, shall keep, abide by and observe the Association By-Laws and the rules as set forth by the Board.

b) New members must have an established USGA handicap index no greater than 39.1. To obtain a handicap, new members must have a minimum of 3 18-hole scores. All members will play to a maximum handicap of 36 on tournament day.

The maximum handicap index eligibility for renewal each year will be 42.8. All members will have a grace period of one (1) year to bring course handicap down to the maximum. Exceptions will be given at the discretion of the Board.

c) Members may be active in one or more Riverbend Golf Associations.

d) Members may bring guests as follows:

- 1. On any non-tournament day.**
- 2. On a tournament day, provided an additional member plays in their group. The guest is NOT ELIGIBLE for any prizes.**
- 3. No guest may participate on a tournament day more than 4 times in a season, and are subject to the "guest privilege rules" of Riverbend Country Club.**
- 4. Guests may not play on luncheon days, or in any event where there is a fee to enter.**
- 5. All guests must meet League handicap requirements on tournament days.**

Social Membership

Social Membership is available to allow women to participate in our non-tournament events, including luncheons and snack & chats. They can also play on our non-tournament golf days. Social members cannot play on tournament day, and are not eligible for prizes. EXCEPTION: Social members may participate as a MEMBER in the Member/Guest tournament, or in any event where there is a fee to enter.

PURPOSE:

The purpose of the Association is to further the advancement of the game of golf and to promote good sportsmanship.

ARTICLE III

DUES

The Board will determine the cost of dues for the season. All women must be a member of the Association in order to participate in the weekly and special tournaments.

ARTICLE IV

ADMINISTRATION

a) The administration of the affairs, funds and property of the Association shall be by the Board of Directors, consisting of (5) duly elected officers and the Standing Committee Chairs. Officers shall serve a 2-year term. No officer shall serve more than 2 consecutive terms in the same capacity, nor shall they serve on the Board in any capacity for more than (6) consecutive years without a unanimous vote of approval of the Board.

b) The Board has the authority to adopt its own Standing Rules unless a rule conflicts with the By-Laws.

ARTICLE V

OFFICERS

There shall be five (5) duly elected officers of the Association - President, Vice President, Secretary, Assistant Secretary and Treasurer.

ARTICLE VI

DUTIES OF OFFICERS

PRESIDENT

a) The President shall preside at all meetings of the Association and the Board. She shall be an ex-officio member of all committees except the Nominating Committee. She shall appoint all Committee Chairpersons.

b) In Board meetings, the President may speak in discussions, make motions and vote on all questions.

VICE PRESIDENT

During the absence or disability of the President, the Vice President shall perform her duties. The Vice President will handle or assist with various requests of the President.

SECRETARY

The Secretary shall keep the minutes of all Board and Association meetings, and ensure minutes are distributed to all members and all notices are properly posted.

ASSISTANT SECRETARY

The Assistant Secretary will assist the Secretary in performance of her duties, and in the absence or disability of the Secretary she will perform her duties. She will be responsible for all publications.

TREASURER

The Treasurer will be custodian of the funds of the Association and will deposit them to the credit of the Association. She shall pay out all monies by cash or check, keep an itemized account of all receipts and disbursements, and present her accounts for examination with the full report at the Annual Meeting.

The Treasurer shall keep records of paid-up members and notify the President, Vice President, Secretary and Assistant Secretary, in addition to the Tournament, Handicap and Ringer Chairs, of updates to the membership roster.

ARTICLE VII

VACANCIES

The Board will fill vacancies occurring on the Board, and the person appointed shall hold office until the next Annual Meeting.

ARTICLE VIII

ABSENCES

In the event the President and Vice President are away or disabled at the same time, they shall appoint a Board member to assume their duties until one or both return. The same applies to the Secretary and Assistant Secretary and the Standing and Special Committee Chairs.

ARTICLE IX

STANDING COMMITTEES

- a. The Standing Committees shall be Rules, Handicap, Prizes, Tournament, Sunshine, and Ringers & Birdies.**
- b. The Special Committees shall be Nominating (appointed prior to the Election Meeting), Member/Member, Member/Guest, Championship, Riverbend Cup, and Hens & Chicks.**
- c. Standing and Special Committees as well as Ad Hoc Committees are authorized to be appointed and deleted by the Board, as the need arises.**

ARTICLE X

MEETINGS

- a) The Opening meeting shall be held immediately following completion of play on the first luncheon of the tournament season.**
- b) An Election Meeting for the election of officers for the ensuing year shall be held at the Annual Meeting. Notice of the Election Meeting will be posted at least one week prior to the election date.**

c) The Annual Meeting shall be held immediately following completion of play on the closing luncheon of the season for the reading of annual reports, awarding of prizes and installation of new officers. The new Board closes the meeting.

d) Any Tuesday following the weekly tournament, a special meeting may be called by any ten (10) members provided notice of the meeting is given to the Board in writing at least fourteen (14) days prior to that date. The meeting notice must be posted by the Board at least ten (10) days prior to that date.

ARTICLE XI

ELECTION OF OFFICERS

A Nominating Committee consisting of a Chairperson and two (2) members shall be appointed by the five (5) elected officers two (2) months prior to the Election Meeting. The names of the Nominating Committee shall be posted promptly. The Nominating Committee shall present at the Election meeting the names of at least one candidate for each office for the ensuing year, and this slate shall be posted one month prior to that meeting. The Nominating Committee Chair at the Election Meeting shall call for further nominations from the floor. Officers will be elected by a majority of votes cast by those present at that meeting and will assume office at the completion of business and awards at the end of the Annual Meeting.

ARTICLE XII

VOTING

All members including social members are eligible to vote in any general or special meeting called by the President. This right shall extend to all Officers except the President who may vote only in the event of a tied vote. In such case, the President shall appoint a Chairperson Pro-Tem, step away from the Chair and cast the deciding vote.

ARTICLE XIII

AMENDMENTS

The foregoing By-Laws may be amended by a vote of two-thirds (2/3) of the eligible voting members present at any regular, special or Annual Meeting of the Association, provided that a ten (10) day notice of the proposal to amend shall have been posted in a prominent area for the attention of all eligible voting members.

ARTICLE XIV

RECORDS

All Board Members and Committee Chairs shall leave complete records of procedure to facilitate the work of the incoming Board.

ARTICLE XV

ROBERT'S RULES OF ORDER

All regular and special meetings of the Riverbend Ladies 18 Hole Golf Association shall be conducted in accordance with Robert's Rules of Order.

A special meeting of the Executive Board was called by Cara Vietri, Chairperson on March 3rd, 2020 to amend the By-Laws.

In attendance were:

Vice-President: JoAnn Pinter

Secretary: Trudy Marsolini

Assistant Secretary: Linda Barry