

Riverbend Golf Club Inc.
Board of Directors Meeting - Meeting Minutes
February 19, 2024

The BOD meeting was called to order at 3:04 pm by President Kevin Kennelley.

Present: Kevin Kennelley, John Melson, Ken Kotansky, Bill Barry, Chuck Howard, Elizabeth Haney, and Rosalie Dietz,

Liz Haney, Secretary confirmed the meeting was properly warned and we had a quorum present.

Minutes Approval: The minutes of the Jan 15, 2024, Golf Board meeting were approved as submitted.

President's Report (Kevin Kennelley)

President Kennelley indicated the Finance committee has worked hard on the 2024-25 budget for the Golf Club and our Treasure John Melson will be speaking to us concerning the details.

The Annual Meeting of the Golf Board will be held on March 28, 2024, at 3 pm in the Riverbend Club House. A packet of information to all members will be mailed out on February 27, 2024. President Kennelley encouraged members to attend and if they could not to please return your Proxy form and most importantly your ballot for the election of Directors to the Golf Board.

Treasurer's Report (John Melson)

John presented the financial statement for December 2023, which is the ninth month of our fiscal year, and reflects a gain of \$109,252. The Golf Club had total cash on hand of \$548,464 on Dec 31, 2023.

To date, October quarterly maintenance fees have been paid by all but five of the membership. Four accounts are in foreclosure and one account is expected to go to collection.

The number of golf rounds billed in December were as follows:

<u>Members</u>	<u>Current</u>	<u>YTD</u>	<u>YTD</u> <u>Prior</u>
18 holes	863	6332	7118
9 holes	465	3709	5272
<u>Guests</u>			
18 holes	116	1021	1180
9 holes	34	415	598
<u>Total</u>			
18 holes	979	7391	8298
9 holes	499	4140	5870

Total Membership numbers to date are:

RB 311

NP 42

FM 108 (DeScalo, Keelty, Schoch and Skaletsky terminated)

John presented to the board the proposed Riverbend Golf Board 2024-25 Financial Budget and thanked Henry Desplaines, Bill Barry, and Chuck Howard for their help in preparing the budget. The board had an opportunity to discuss with John any questions, clarifications etc., concerning the proposed budget. John focused on the major proposed budget line items that had increased, decreased, or remained the same compared to the 2023-24 Budget.

Highlights of the discussion include:

- Members quarterly maintenance fee for 2024-25, (\$680 per quarter) will remain the same - no increase. However, members are encouraged to sign up for electronic billing and payments. If members choose not to sign up for electronic billing/payment and want to continue to receive paper bills via USPS and use USPS to mail personal checks to RB Admin for their quarterly payments, their quarterly dues will be charged \$20 extra per quarter effective 7/1/24. (\$700 per quarter for paper billing via USPS vs \$680 if electronic billed & paid)
- Reserves funding for 2024-25 will be \$100,000.
- Cart rental fees will increase \$1 for 18 holes and 50 cents for 9 holes
- It was important to note our Insurance costs (premiums) increased 25% over the last year.

MOTION: John Melson made the motion to approve the proposed 2024-25 Riverbend Golf Board Annual Budget as submitted by the Riverbend Golf Board Finance Committee.

Bill Barry seconded the motion. There was no further discussion.

Vote: The motion passed unanimously 7 in favor 0 against.

Greens Committee Report (Bill Barry)

- A new safety fence was installed adjacent to the #2 green replacing the old, rotted fence. The eroded dirt was backfilled, and native grasses will be planted for erosion control.
- #2 fairway has been over-seeded and has created a drier even stand of turfgrass for the winter season.
- The greens have been heavily top-dressed to improve the soil condition. As well as doing solid tine aeration. This allows oxygen down into the root zone and promotes growth through fertilization.
- As always – Bill reminded the membership:
 - Par 3's are cart path only. Staying off those approaches will keep that grass healthy and make chips and pitches a little easier.
 - Fill your divots smoothly as well as others (including tee boxes).
 - Repair your ball marks and one other on the green. Ball marks heal rapidly if repaired when they occur.
 - Follow cart restrictions and please keep all 4 wheels on the cart paths.
 - For Walkers: Use green sand provided around the golf course to keep personal sand containers full.

Golf Course Landscape (Rosalie Dietz)

- The current landscaping projects are installing ornamental grass on hole #2 behind the newly installed fence and adding ornamental grass to the area near the 12th tee.

Pro Shop Report (Liz Haney)

- Jack Bennett and his committee hosted the Mixed 9H “Las Vegas Scramble” on Super Bowl Sunday! There were 84 golf players followed by dinner and awards. The winning team on the front 9 was: Ken Kotansky, Jeff Stratton, Mire Agrawal, and Libby Huschle. On the back 9, Dave Carrow, Allie Tuthill, Don McDowell, and Sheila McCollum. Closest to the Pin on the front 9 was Russ Gladwin and Vicki Fallace, and on the back 9 Bill Orr and Tracy Zaweski.
- The next Mixed-Event is “The Wearin O’ The Green” Scramble on Sunday, March 10th , with a 2:00 PM shotgun start and a catered dinner. Sign up begins on Tuesday, February 27th, from 8:00 to 10:00 in the Clubhouse or on the pro shop’s “Mixed Events” bulletin board.
- The Men’s and Women’s 18H Golf Leagues are both preparing their Club Championship Fields. The Men’s preliminary matches have begun. The Women’s final matches will be announced soon with the final competition for men and women held on March 21st.
- The 18H Ladies’ League Member-Guest Tournament will be held on Thursday, February 29th , with a 9:00 AM shotgun start and the theme is “Breakfast at Tiffany’s”.
- The 18H Men’s Club Member-Guest Tournament will be held on Saturday, March 2nd, with an 8:30 AM shotgun start
- A reminder: If you participate in a League, PLEASE register for League play days no later than 3:30 pm the day before play. We appreciate your attention to this matter.

Ranger Report (Ken Kotansky)

- Ken reminded everyone to make sure to use sand to refill not just your divot, but also someone else’s. To keep carts away from protected areas – as outlined with blue on the course and always “Get Ready” to take your next shot while others are hitting theirs.
- When participating in a clinic all participants are asked to please take a golf cart from the cart barn, close the cart’s front window and then head out on the cart path to the practice range. Please DO NOT walk on the course to the Practice Range.
- We are always open for members to join our Ranger staff. If interested, please contact Larry Magar or Ken Kotansky.

Documents Committee (Chuck Howard)

- No Report

Membership/Marketing/Summer Program (Rosalie Dietz)

- There are 12 remaining full members available to be filled.
- The Summer Membership Program will begin on May 1 – October 31, 2024. A single membership will be \$800 and a family membership is \$1,000. Advertising will begin the 1st week of March.

Unfinished Business

Carpet Installation at the Halfway House. Rosalie reviewed the bids received to carpet the Halfway house floor and ramps. The hand rails will be removed, the carpet installed and the rails replaced. A sample of the new carpet was provided for the Board to review.

MOTION: Rosalie Dietz made the motion to approve the bid received from Treasure Coast Carpeting for \$3,942.30 to install new carpeting at the Halfway house floor and ramps.

Ken Kotansky seconded the motion. There was no further discussion from the Board.

Vote: The motion passed unanimously 7 in favor 0 against.

Golf Board Proposed Website

Ken Kotansky presented an overview of the status of current activities taken to develop a Website for the Riverbend Golf Club. Currently, there are several outside web developers he is working with to understand what requirements are needed for development, hosting and maintenance costs. Ken will report back to the board on the next steps.

Water/Ice Machine Halfway House

The current water/ice machine at the Halfway house is not working and beyond repair. John Melson held a brief discussion on his findings for a replacement. The best option is a Manitowoc SFA 292-161 ice and water machine, which can be installed by our maintenance staff. The machine is rated as 180 lb. machine, which would provide more than enough ice for the Halfway House use. Various other brands of water/ice machines were reviewed.

MOTION: John Melson made the motion to purchase a Manitowoc SFA 292-161 at a cost of \$4,653 and have it installed by Riverbend maintenance staff.

Chuck Howard seconded the motion. There was no further discussion.

Vote: The motion passed unanimously 7 in favor 0 against.

New Business

Bombers League: Joe Sassone asked that the Bombers have an opportunity to discuss options for teeing off on Monday's. A meeting will be set up between Joe Sassone and Michael Jones, Director of Golf at Riverbend, to work on the request by the Bombers.

The Meeting adjourned at 4:02pm

Respectfully submitted,

Elizabeth M. Haney
Secretary